

Explanation of variances – pro forma

Name of smaller authority: **BERRROW PARISH COUNCIL**
 County area (local councils and parish meetings only): **WORCESTERSHIRE**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2023/4 £	2024/5 £	Variance £	Variance %	Explanation Required?	Explanation
1 Balances Brought Forward	4,076	3,611			NO	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES Explanation from smaller authority (must include narrative and supporting figures)
2 Precept or Rates and Levies	2,550	2,550	0	0.00%	NO	Explanation of % variance from PY opening balance not required – Balance brought forward agrees
3 Total Other Receipts	2,733	2,686	-47	1.72%	NO	
4 Staff Costs	1,524	1,862	338	22.18%	YES	Increase in Clerks Hours and pay rise in line with NCALC recommendations.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	
6 All Other Payments	4,224	4,049	-175	4.14%	NO	Included Lengthman payments of £2,006
7 Balances Carried Forward	3,611	2,936			NO	VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	3,611	2,936			NO	VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and	4,417	4,417	0	0.00%	NO	
10 Total Borrowings	0	0	0	0.00%	NO	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable