

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 8 if all bank accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that cheques should be entered as negative figures.

Name of smaller authority:

**BERROW PARISH COUNCIL**

County area (local councils and parish meetings only):

WORCESTERSHIRE

### Financial year ending 31 March 2021

Prepared by (Name and Role):

JANICE KENNEDY, CLERK

Date:

26/04/2021

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Current Account	3,626.38	
	<hr/>	3,626.38
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (normally only current account)		
Cheque number	359	-354.00
	360	-264.00
	361	-60.00
	<hr/>	(678.00)
Add: any un-banked cash as at 31/3/21		-
	<hr/>	<hr/>
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u>2,948.38</u></b>